

14<sup>th</sup> February 2025

Dear Parents and Carers

I am writing to inform you that Miss Carrie Stevenson has stepped down from her position as Head Teacher at Oakfield House School.

Carrie has worked at Oakfield House School for eight years. During this time Carrie has worked tirelessly to ensure the very best education for all the pupils. I wish to thank Carrie for her dedication to Oakfield House School during this time.

I am delighted to inform you that Mrs Amanda O'Donohoe has joined the leadership team as Deputy Head Teacher. Amanda is a very experienced school leader who will be acting interim Head of School until we appoint a new Head of School. Amanda will ensure that there is a smooth transition and will be ably supported by myself as the Executive Head Teacher and our experienced leadership team.

Opportunities for parents and carers to meet with myself and Amanda will be organised during the next half term.

Thank you for your continued support. I will write to you again with an update once we have appointed a Head of School.

I wish you all a very pleasant and restful half term and look forward to welcoming the pupils back to Oakfield House School on Tuesday 25<sup>th</sup> February 2025.

Yours sincerely

*Helen Rigby*

Mrs Helen Rigby  
Executive Head Teacher